

Action Plan

For Data Collection and Validation for PIS in District Quetta

1. Purpose of the Survey:

To collect and compile the information to help the decision makers in planning, management and monitoring of public sector services.

2. Target Area: All 67 UCs of Quetta, i.e. 19 rural and 48 urban

3. Respondents: School Head teachers, BHU in-charge, Vet. Officers and PHE Officials.

4. Survey duration: Two months

5. Methodology

5.1 Quetta Urban

The team appointed for Quetta urban will have to survey 48 UCs of Quetta urban, in this regard these 48 UCs have been distributed into seven clusters. Six clusters comprises of 7 UCs each whereas the 7th cluster include 6 UCs. The survey will be conducted with the help of 11 enumerators i.e. 7 male and 4 females. The female staff will be responsible to collect the information about Girls Schools only in all 48 UCs where as each male data collector will be responsible for data collection of rest of the facilities in their respective clusters.

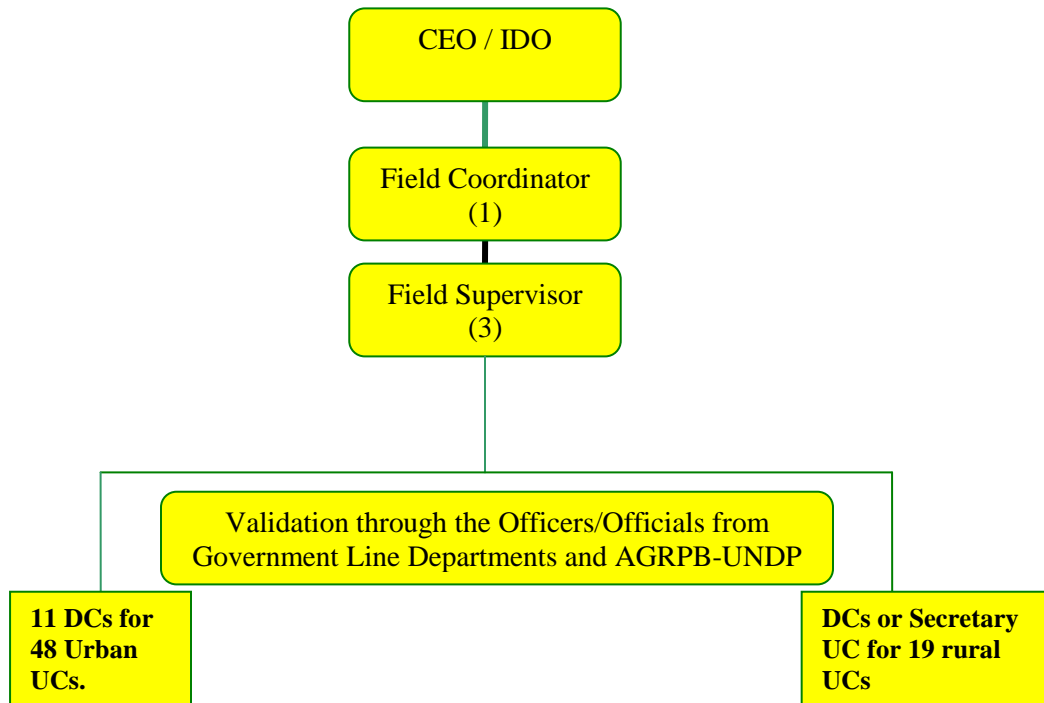
5.2 Quetta Rural

Each secretary UC will be responsible for collection of data of all facilities in their respective jurisdiction. In addition to the facilities' data, they will also develop profiles of their UC and all villages.

5.3 Supervision of the overall activities and data validation

The Filed Coordinator will responsible for overall monitoring & supervision of project activities. Moreover for smooth execution of activities, the team will be reinforced by the technical inputs of CEO IDO where needed. There will be three supervisors (Two male & one female) for the supervision and facilitation of data collectors. The data will be validated by Field Supervisors, staff of AGRP-B and representatives from line departments of City District Government Quetta. Supervisors will not only check the data collection process but will also facilitate data enumerators in their field of work.

6. Team Structure



Activity	Time Line (in weeks)												Responsible	
	1	2	3	4	5	6	7	8	9	10	11	12		
Singing of MoU														CEO
Inception Meetings/workshop														CEO and PO
Hiring of Staff														IDO
Orientation of teams														UNDP Officials
Data Collection														Data Collectors
Data entry														Data Entry officers
Validation of Data														Field Supervisors
Handing over the data in soft and hard copies to UNDP														Field coordinator

Village Profile

The purpose of including the Village Profile in the Participatory Information System was to get a clear picture about the existing situation in a village like population, geography, political and social setup, institutions, infrastructure and other facilities. This information would help and will give on hand information to the policy makers and planners in the policy making and planning process.

The village profiles that were filled in Gwadar were in detailed including both primary and secondary data by covering all the information of a village. Some information in this form created some confusion especially like the demographic profile of the village and the number of live stock and the also the ongoing development schemes were mainly based on guess and rough estimates and were not authentic information and created contradictions with the secondary data and with the census report.

To avoid this duplication and confusion, changes were made in the in village profile for district Quetta and it was made more brief and some information like demographic profile, number of livestock and ongoing schemes were deleted. In Quetta district village profiles were developed from 19 UCs that fall in urban areas.