

Report on  
One Day Orientation Workshop  
Conducted for Zila and Tehsil Monitoring Committees of  
District Qila Saifullah  
At Quetta on March 17, 2008.

By

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## **Background**

The local government system is still in its formative years and the decentralized institutions need strengthening and consolidation to perform the envisaged role. Monitoring Committees, which play an important role in the reforms, have still to deliver on the expectations. To enhance the due role of monitoring committees and improve the accountability mechanisms for an effective service delivery system, the project is providing facilitation in formation of MCs and organizing training workshops on monitoring mechanisms, monitoring indicators and preparation of monitoring reports at UC, Tehsil and District level. As part of above mentioned efforts refresher training was organized in the AGRP-B office at Quetta. Besides members of monitoring committees, District Nazim Qila Saifullah and Tehsil Nazim Muslim Bagh also attended the said training.

## **Objectives**

The main objective of the training workshop was to:

Understand the concept, objectives, principles, importance, Mechanism & process of monitoring of Zila, Tehsil governments through elected representatives of the concerned local Government.

Formation of union Monitoring Committees

Build the capacity of the Union Monitoring Committees to perform their role efficiently.

## **Involvement of RDA:**

One of the objectives of the project is to strengthen and align the local government institutions. In view of this objective the project is endeavouring to make linkages and coordination with Rural Development Academy (RDA). Recognizing the role of the RDA the planned training events were shared and the services of Mr. Niamatullah and Mohammad Hanif, faculty members of RDA were hired.

## **Facilitation by AGRP-B Team:**

The trainer and trainees were facilitated by Mr. Faiz and Zaman Khan during the training and Mr. Faisal arranged the food, attendance sheet, payment of DSA etc.

## **Training Methodology**

In view of the learning level of the participants the presentations was made on multimedia, lectures (explaining each and every term of the presentation), group work and interactive discussion as training methodology.

**List of Participants:**

<b>S #</b>	<b>Name</b>	<b>Designation</b>
	Maulvi Anwar-ud-din	Zila Nazim Qila Saifullah
	Mohammad Lal Akhonzada	Tehsil Nazim Muslim Bagh
	Abdul Jalil	Tehsil Naib Nazim Qila Saifullah
	Maulvi Jan Mohmmad	UC Loiband
	Maulvi Abdul Khaliq	UC Nazim Tubli
	Abdul Hakeem	UC Nazim Badini
	Mohammad Naeem	UC Nazim Saddar Qila Saifullah
	Niamatullah	UC Nazim Town
	Maulvi Bashir Ahmed	UC Nazim MusafarPur
	Maulvi Wali Dad	UC Nazim Batozai
	Maulvi Zahir Khan	UC Nazim Akhtarzai
	Maulvi Adam Khan	UC Naib Nazim Kan Metarzai
	Allah Dad	UC Naib Nazim Saddar Muslim Bagh
	Saleh Mohammad	UC Naib Nazim Tubli
	Rohullah	UC Naib Nazim Badini
	Abdul Khaliq	UC Naib Nazim Akhtarzai
	Faizullah	UC Naib Nazim Batozai
	Maulvi Shams-ul-Haq	UC Naib Nazim Musafar Pur
	Abdul Hakeem	UC Naib Nazim Nisai
	Hafiz Mohammad Tahir	UC Naib Nazim Kan Mehtarzai
	Mohammad Azeem	UC Naib Nazim Saddar Muslim Bagh
	Hayatullah	Tehsil Council Member Muslim Bagh
	Abdul Malik	UC Naib Nazim Town Muslim Bagh

**Proceedings:**

The trainer started the training with introduction of the new local government system particularly the roles and responsibilities of elected representatives. He particularly mentioned the due role of elected representatives in monitoring process. A brainstorming was held on monitoring and the following contents were imparted in the training:

- What is monitoring?
- Why monitoring is important?
- Constitution and Composition of monitoring committees at Zila, Tehsil and UC level
- Elections of monitoring committees
- Functions and responsibilities
- Monitoring process of monitoring committees at Zila, Tehsil & Union Council Level (information collection, processing of information and actions, reports and ensuring actions)
- Follow-up mechanism of the monitoring committees
- Sharing of reporting forms.

### **1<sup>st</sup> Session:**

The session began with recitation of the holy Quran by Maulvi Abdul Khaliq, UC Nazim. The trainer Mr. Niamatullah asked for a brief introduction of participants. During introduction the participants commented on the role of NGOs and said that their role is only specific to capacity building while the concerned local governments want physical development.

After introduction the trainer invited Mr. Zaman Khan to brief the participants about the AGRP-B project and objectives of the training.

Mr. Zaman said wel come to the participants and briefed the audience regarding AGRP-B project and its various activities for the concerned local government institutions. He said that the aim of the project is to facilitate the local government institutions to perform their due role in a systematic way that public service delivery system could be improved. He also answered the comments raised by the participants. He said that every project is limited resources and specific objectives. Without knowing the mandate of the project the expectation raising is not suitable. There should be sufficient information with various tiers of local governments about the projects working in their respective areas. He asked for close coordination between the projects and the elected representatives.

### **2<sup>ND</sup> Session:**

The session started with the basic definition of monitoring and its related terms. The participants were requested to tell the definition of monitoring by their own knowledge. Various terms of monitoring were came by the participants. The idea was to sensitize the participants on monitoring and its issues and also highlight the process through which the monitoring takes place.

### **3<sup>rd</sup> Session:**

This session was comprised on purpose and structure of monitoring committees. The monitoring rules issued by the provincial government were shared and according to those rules the constitution and composition of monitoring committees were highlighted. Then the processes of elections for monitoring committees were explained. The session was concluded with questions and answers on election process.

### **4<sup>th</sup> Session:**

The functions and responsibilities of the monitoring committees were major parts of this session. The contents imparted were included on information gathering, its analysis, suggestions and recommendations for improvement of offices, utilization of prescribed forms, redressel of grievances recommendations of bonuses and seeking of information from the CCBs.

### **5<sup>th</sup> Session:**

The importance of linkages among Zila, Tehsil and Union Council level were thoroughly explained. The participants were asked for giving more practical suggestions for effective coordination of monitoring committees at all the levels.

The report formats were distributed and they were asked to divide in to groups and prepare a monitoring report on an office or service.

**Group Activity:**

Various types of forms issued with monitoring rules by provincial government for monitoring reports were shared with the participants. The forms particularly the Form A which is use for recording the relevant information of monitoring committees were explained. To thoroughly understand the form A and its usage, the participants were divided among three groups and various sectors were given for monitoring. They were directed to prepare a report based on their monitoring of the concerned office or service. The RDA and AGRP-B staff supported the groups in preparation of reports.

The group work of the participants was not up to the satisfaction level. The major reason for this weakness was lack of sufficient knowledge and skill to prepare the reports.

**Recommendation:**

The concept of monitoring is very new to most of the elected representatives. So, there is a need to arrange orientation workshops on monitoring and specifically the sector wise training for monitoring committees. Through these efforts the concerned MCs would be able to prepare a report of their own sectors in way that the improvement in the office or service could be possible.